

What's new in ACP 2.0

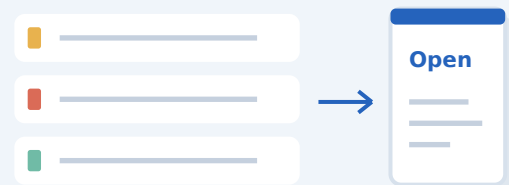
12 improvements for your company's day-to-day work.

01 A shortcut: double-click

Double-click a waiting document to open its editor directly from Home. The return reason stays visible in the list, and you can start a ticket about the selected document. Double-clicking also works in all other lists.

Home → Pending documents

PENDING DOCUMENTS

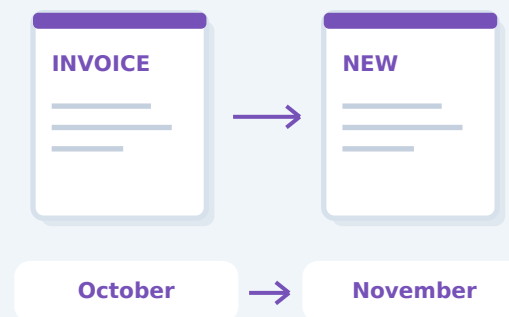


Double-click → editor

02 A new invoice from a familiar one

Create similar prefills a new invoice from one you previously generated. Monthly and annual services move to their next period. Review the details and save a separate new document.

Income invoice → Create similar



03 Your usual choices, remembered

Set a default office, invoice book and bank account. New income invoices use your eligible saved choices, reducing the details you need to select each time. You can delete or deactivate these entries.

Settings → Offices / Invoice books / Bank accounts

Office	✓
Invoice book	✓
Bank account	✓

Prefilled in your next invoice

Available functions and documents depend on your access permissions.

Your documents and transactions

ACP 2.0 / CLIENT PANEL

04 Six looks for your documents

Choose from six invoice designs and six report designs. Save each choice independently, and preview the layout with your company logo before saving. Five new panel languages are available to choose from Profile.

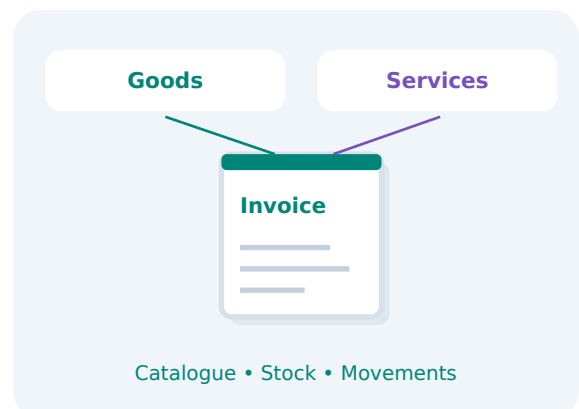
[Settings](#) → [Company stationery](#) • [Profile](#) → [Language](#)



05 A clearer goods and services list

The catalogue separates goods and services, including monthly and annual services. New items are captured when you save a generated invoice. For stock-tracked goods, view quantities and movements linked to documents.

[Products](#) • [Warehouse](#)



06 Automatic bank statement recognition

Attach a supported PDF, CSV or XML statement. ACP reads its transactions, using text recognition for scanned PDFs when needed. Entering the opening and closing balances checks the amounts across the entire document.

[Bank](#) → [Bank statement](#)

PDF

CSV

XML

+

-

+

Read → Check → Send

Available functions and documents depend on your access permissions.

Your team and information

ACP 2.0 / CLIENT PANEL

07 Updated payroll and personnel documents

Improved forms cover hiring, contract changes, termination, leave, sickness and business trips. Leave working days are calculated from the calendar, and daily travel allowances are prefilled for the destination.

[Personnel](#) → [Relevant document](#)

Contract



Leave



Sickness



Business trip

[Dates](#) • [Days](#) • [Documents](#)

08 Accounting documents in Files and archives

Files groups accountant-confirmed packages by period and type. Search, sort and download what you need. Monthly archives also contain accounting files confirmed by your accountant, but these are not final until the year is closed.

[Files](#) • [Monthly archives](#)

BY PERIOD AND TYPE

VAT



Payroll



Monthly reports

[Confirmed](#) → [Download](#)

09 Six reports for your company

Balance Sheet, Income Statement, Receivables, Payables, Depreciation and Intrastat are now available in the Client panel. Choose a period, view the figures and use the supported PDF or CSV download. Reports are for information and are not final.

[Management](#) → [Reports](#)

Balance Sheet



Income Statement



Receivables



Payables



Depreciation



Intrastat

Available functions and documents depend on your access permissions.

A clearer link with accounting

ACP 2.0 / CLIENT PANEL

10 Improved ticket system

The improved Tickets section brings questions, replies and their status together. Start a discussion about a specific document, report a software bug or suggest a new feature. You can also attach a file or screenshot.

Management → Tickets

Document question

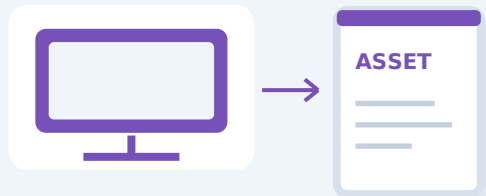
Reply from accounting

+ File / Screenshot

11 Assets

Keep track of your company's assets, their value and history in one place. Add an asset directly from an expense invoice and send its details for your accountant to review. You can also request a sale or write-off.

Management → Assets



Value • History

Accountant review

12 Easier work with counterparties and documents

Colour markers identify suppliers, customers and partners with both roles. Country now appears beside City in the list, making domestic and overseas partners easier to distinguish. Updated behaviour also covers documents such as customs declarations, invoice generation and more.

Counterparties • Documents

Supplier

Customer

Both roles

City + Country

Open your Client panel

Log in to ACP